

Section 3 Compliance

This form must be completed by the awarded prime contractor and all of his/her subcontractors associated with projects that receive over \$200,000 in HUD funding [24 CFR Part 75] prior to issuing the notice to proceed.

From:

Name of Contractor

For:

Name of Project

What is Section 3?

Under Section 3 of the Housing and Urban Development Act of 1968, whenever HUD financial assistance is given for housing or community development, to the greatest extent feasible, economic opportunities will be given to low-income residents and businesses in that area. The project being awarded has Meridian Community Development Block Grant funding which is subject to HUD requirements, which means that prime contractors and subcontractors are required to show a good faith effort to:

- A. Provide employment and training opportunities for **Section 3 Workersⁱ** and **Targeted Section 3 Workersⁱⁱ**.
- B. Provide opportunities for **Section 3 Businessesⁱⁱⁱ** for supplies, services, and construction contracts.

Part I. Affirmative Action Plan for hiring and training Section 3 Workers

Total number of new hires I intend to use for this project:

Select all activities below that are planned to meet Section 3 hiring objectives.

Recruit through local advertising media (include phrase “equal opportunity employer”).

Recruit by contacting the local housing authority or agency.

Utilize the recruiting services provided by the Idaho Department of Labor.

Utilize the services of local apprenticeship or training programs.

Recruit via Section 3 Opportunity Portal – <https://hudapps.hud.gov/OpportunityPortal/>.

Total number of current employees I intend to use for this project:

Number that would be considered Section 3 Workers:

Number that would be considered Targeted Section 3 Workers:

Total number of trainees or apprentices I intend to use on this project:

Number that would be considered lower-income project areas residents:

Part II. Affirmative Action Plan for contracting with Section 3 Businesses

Activities planned to recruit Section 3 Businesses:

Recruit via Section 3 Opportunity Portal – <https://hudapps.hud.gov/OpportunityPortal/>.

Recruit by submitting sub-contracting bidding opportunities to the Idaho Procurement Technical Assistance Center (PTAC) and the ITD Disadvantage Business Enterprise (DBE) program.

Number of Contracts to be awarded in connection with these project activities:

Total estimated dollar value of these contracts: \$

Number of contracts that will likely be awarded to Section 3 Businesses:

Total estimated dollar value of contracts awarded to Section 3 Businesses: \$

I certify to the greatest extent possible I will hire and train Section 3 Workers and will obtain services, supplies and construction subcontracts from Section 3 Businesses.

Signature (Prime Contractor or Subcontractor)

Date

ⁱ A Section 3 Worker is any worker who currently fits, or when hired fit, at least one of the following categories, as documented within the past five years: 1) Income for the previous or annualized calendar year is below the income limit established by HUD; 2) Employed by a Section 3 business concern; or 3) YouthBuild participant.

ⁱⁱ A Targeted Section 3 Worker is any worker may also be a targeted worker if they are: 1) Employed by a Section 3 business concern; or 2) Currently fits, or when hired fit, at least one of the following categories, as documented within the past five years: a) Living within one mile of the service area or the neighborhood of the project ; or b) YouthBuild participant.

ⁱⁱⁱ Section 3 Business: A business that meets at least one of the following criteria, documented within the last six-month period: 1) At least 51 percent owned and controlled by low- or very low-income persons; 2) Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers; or 3) A business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.